

Dearborn Heights Library Advisory Board
Minutes of the General Membership Meeting
January 8, 2009

Chairman Tim Powers called the meeting to order at 7:35 PM at the Caroline Kennedy Library.

Present: Chairman Tim Powers, Vice Chairwoman Emmy Peck, Secretary John Zadikian, City Council Liaison Janet Badalow.

Absent: Eulalia Colon, Sherry Kosko.

Also present: Library Director Michael McCaffery.

Motion by Mrs. Peck, supported by Mr. Zadikian, to approve the November 13, 2008, minutes as presented. Motion carried.

Communications:

There were no communications.

Report of the Library Director:

Mr. McCaffery offered the following updates/occurrences, all of which prompted a general discussion among those present:

- * Attendance for the Santa visits totaled 40 to 50 at Caroline and 30 at JFK
- * Attendance for December events at both libraries was up compared to 2007. Mrs. Peck then asked if the upcoming Black History Month activity was only going to be at JFK, and Mr. McCaffery answered yes.
- * Maintenance Day is scheduled for January 9. Computers will be upgraded for storage and security, and carpets will be cleaned
- * Two park benches are in the place at Caroline with a third being prepared
- * The Friends are refinishing a chair and other furniture
- * The libraries' new website is live. Mr. McCaffery demonstrated the general ease of navigation with the new home page. He said the site is easy to fix and maintain, and is a work in progress. A link to The Library Network is possible. Members were pleased with the overall look, but expressed concern that the rotating images at the top were not more library-specific.
- * The city has been approached by Arcadia Publishing to write the latest in the popular "Image of America" series. Jenny McTavish and others may be involved

in the work.

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- * The Fiction Spine Label Project is close to completion
- * The lighting ballasts are no longer exploding, but lights continue to go out in the facilities. In response to a question from Ms. Badalow, Mr. McCaffery said the cleaning crews have been much more efficient of late.
- * Three companies are expected to demonstrate their Self Checkout Stations this month
- * Derek is the new security guard at Caroline. His presence has made a positive impact amongst misbehaving patrons. Members then held a general discussion regarding troublemakers, how they're warned and how their violations are tracked in the system.
- * One copier at Caroline is subject to frequent repairs; the other three are fine
- * A 5MB fiber optic line to service both libraries will be installed with the help of an E-rate credit from TLN
- * Wall art featuring pictures of various local scenes and places will be hung throughout both libraries this year
- * A storage upgrade for the computer system is scheduled for January 19
- * The 2Q statistics show all three major categories are up significantly, proving the continued popularity of the libraries and their services
- * A telephone greeting featuring complete hours, directions and other information is being investigated. John Zadikian offered his services in recording the messages.

Ms. Badalow said the Tax Increment Finance Authority is considering improvements to JFK in areas such as parking and the need for a meeting room. The board and library officials may meet with Mayor Paletko in the near future to discuss these concerns.

Mrs. Peck mentioned Friends of the Library's book sale is scheduled for March 5th through 7th, and the group's next meeting is February 9.

Motion by Mrs. Peck, supported by Mr. Zadikian, to adjourn the meeting at 9:08 PM. Motion carried. Our next meeting is on Thursday, March 12, 2009, at 7:30 PM at John F. Kennedy Jr. Library.

Respectfully submitted,

John Zadikian

Recording Secretary